



**FORTH HOUSING ASSOCIATION LTD  
MANAGEMENT COMMITTEE MEETING  
Tuesday 29<sup>th</sup> October 2024 at 6.30 pm  
This will be a hybrid meeting held at  
BOILER HOUSE at 146 Drip Road Stirling and via Microsoft Teams**

**AGENDA**

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose</b>
<b>1.</b>	<b>Chairs Statement</b>	Chair	
<b>2.</b>	<b>Apologies</b>	Chair	
<b>3.</b>	<b>Declaration of Interest</b>	Chair	
<b>4.</b>	<b>Previous Minutes</b>		
4.1	Draft Minute of Management Committee - 24 <sup>th</sup> September 2024	Chair	<b>Approval</b>
4.2	Draft Confidential Minute Management Committee – 24 <sup>th</sup> September 2024	Chair	<b>Approval</b>
4.3	Unconfirmed Minute of Audit and Risk Sub Committee – 15 <sup>th</sup> October 2024	Chair	<b>Information</b>
4.4	Unconfirmed Minute Development Sub Committee Meeting – 8 <sup>th</sup> October 2024	Chair	<b>Information</b>
<b>5.</b>	<b>Matters Arising &amp; Referrals From Sub Committees</b>		
5.1	Referrals from Audit and Risk Sub Committee  1. A&R – 6.1 Internal Audit Report 2. A&R – 8.1 Q2 Performance Report 3. A&R – 10.2 ARC Consultation	Chair	1. Information 2. Information 3. Information
5.2	Referrals from Development Sub Committee  1. DEV – 6.2 Q2 Performance report 2. DEV – 7.3 Revised Development Programme 2025 - 2030	Chair	1. Information 2. Approval
<b>6.</b>	<b>Operations</b>		
6.1	Health & Safety Manual	Senior Property Services Officer	<b>Approval (needs signed by Committee)</b>
<b>7.</b>	<b>Finance</b>		
7.1	Adaptations Funding Update	Senior Property Services Officer	<b>Approval</b>
7.2	Mid Year Budget Review 2024/25	Finance Officer	<b>Approval</b>
7.3	Financial Conduct Authority (FCA) - Verbal Update	Finance Officer	<b>Information</b>

7.4	Shared Ownership Sale	Head of Tenant Services	<b>Approval</b>
<b>8.</b>	<b>Policy/Strategy</b>		
8.1	Policy Reviews - NONE		
8.2	Charter Report to Tenants	Head of Corporate Services	<b>Information</b>
<b>9.</b>	<b>Governance</b>		
<b>9.1</b>	Director Report – Not required	Director	<b>Information</b>
<b>9.2</b>	Final Annual Assurance Statement	Head of Corporate Services	<b>Approval</b>
<b>9.3</b>	November Strategy Day Planning – Verbal Update	Head of Corporate Services	<b>Information</b>
<b>9.4</b>	Notifiable Events	Director	<b>Approval</b>
<b>10.</b>	<b>Membership</b>		
	NONE		
<b>11.</b>	<b>Correspondence</b>		
	NONE		
<b>12.</b>	<b>Health and Safety Report</b>	Senior Property Services Officer	<b>Information</b>
<b>12.</b>	<b>AOCB</b>	Chair	<b>Information</b>

**For Information:**

Date of next meeting **26<sup>th</sup> November 2024 at 6:30pm**

Action Register added to Decision Time for review.