



**MINUTES OF FORTH HOUSING ASSOCIATION  
 MANAGEMENT COMMITTEE MEETING HELD ON  
 27<sup>th</sup> APRIL 2020 at 7pm VIA  
 VIDEO CONFERENCING**

	<b>Present</b>
	Gordon Mason, Linda Mason, Robert Buchanan, Lynore MacLeod, Priscilla Maramba, Patrick Heneghan and Ann Dickson
	<b>In Attendance</b>
	Grahame Cairns and Nicola Stobie
<b>ITEM</b>	<b>AGENDA</b>
<b>1</b>	<b>Apologies</b>
	James Bryce, Cllr Jim Thomson, [REDACTED] [REDACTED]
<b>2</b>	<b>Declaration of Interest</b>
2.1	The Chair asked if there were any Management Committee Members who wished to declare any interest specifically in the business of the meeting and there was none.
<b>3</b>	<b>Previous Minutes</b>
3.1	Management Committee minutes from 30 March 2020 were approved and proposed by Lynore MacLeod and seconded by Robert Buchanan.
<b>4</b>	<b>Matters Arising</b>
4.1	Committee noted the contents of the Report
<b>5</b>	<b>Director's Report</b>
5.2	Committee noted and discussed the various papers/letters from the Scottish Housing Regulator. Committee to receive a copy of the monthly returns to the Regulator.
5.3	Committee noted Forth's Development spend for 2019/20.
5.4	Committee discussed the Business Continuity Plan and service delivery to Forth service users.

5.5	It was agreed that Committee members will have the option of completing annual appraisals via video platforms, follow up e-mail to gauge preference will be sent by Director.
5.6	Committee was updated on the two staffing sub committee decisions and this was homologated.
<b>6</b>	<b>Housing Management Report Q4</b>
5.1	The large number of applications removed from the list was noted and discussed.
5.3	Forth met the agreed allocation targets with Stirling Council for 2019/20.
6.1	Committee received a verbal update on neighbour complaints.
8.1	Committee noted the increase in arrears, although target was met and enquired about an increase of UC claims during this time.
<b>7</b>	<b>Annual Registers Report (2019/20)</b>
	The report was presented by Grahame Cairns and noted by Committee.
5.2	Committee attendance for the year was above the 75% target.
5.7.2	It was noted to make an amendment to the declaration of interests list.
<b>8</b>	<b>Policy Review</b>
8.1	Committee approved the retention of the Corporate Donations & Sponsorship Policy
<b>9</b>	<b>Correspondence</b>
	None
<b>10</b>	<b>Training &amp; Events</b>
	All training currently suspended
<b>11</b>	<b>Membership applications</b>
	None
<b>12</b>	<b>Health &amp; Safety</b>
	Nothing to report
<b>13</b>	<b>Consent to Lease</b>
	Committee considered the report and approved the recommendation to lease 4 properties to Stirling Council
<b>14</b>	<b>AOCB</b>
	None
<b>15</b>	<b>Date of Next Meeting 26<sup>th</sup> May 2020</b>