

# Management Committee briefing

The following points were covered at the October Committee Meeting:

- Committee Members considered the outcome of the review of collaborative maintenance procurement and agreed that we should investigate the potential benefits of participation in procurement clubs.
- The Housing Management monitoring report was considered and the following particularly noted:
  - Performance relating to applications, allocations and tenancy sustainment were all better than targets.
  - A slight spike in nuisance complaints was noted at Cambusbarron and this will be monitored to see if a longer term increase occurs.
  - Tenant arrears fell from the previous quarter and are now at 1.4%, which was noted as a remarkable performance.
  - Former tenant arrears and factoring arrears had risen slightly but were well under control
  - The total number of people seen by our Income Maximisation service was up, with the main focus remaining on assistance with welfare benefits and particularly Housing benefit.
- The Pets Policy was reviewed and some small amendments made. The decision was made to retain the existing Allocation Policy pending a review in light of guidance relating to the changes which will follow from the Housing (Scotland) Act 2014. The Standing Orders were amended so that all staffing matters, other than discipline and grievance issues will be considered by the full Management Committee.
- The Business Plan was reviewed at the half year point and the following implemented:
  - A variety of changes to the risk review assessment and risk strategy in light of recent developments
  - Some changes to the operational targets, to reflect the current position
  - Some changes to the performance targets in light of current performance
- It was agreed to invite a variety of banks to submit proposals for providing a borrowing facility of £4M, to fund future house building
- It was agreed to support in principle the participation of Forth in a joint proposal to develop an Employability and Enterprise Hub with another local agency and to delegate final decision making about a formal grant application to the Office Bearers.

John Cameron  
1/11/16