

Management Committee briefing

The following points were covered at the September Committee Meeting:

- Following our AGM the office bearer positions were filled as follows:
 - Chairperson- Margaret Turner
 - Vice Chairperson- Neil Macleod
 - Secretary- Gordon Mason
 - Treasurer- David Cummings
- The following roles were also allocated:
 - Pensions link person- Margaret Turner
 - EVH representatives- Gordon Mason & Linda Mason
 - Health & Safety link person- Linda Mason
- It was agreed to amend the Standing Orders so that all staffing matters, other than discipline and grievance related matters, will be dealt with by the full Management Committee rather than the Staffing Sub-committee.
- Office hours over the festive period were agreed as follows:
 - Half day closure on the afternoon of Friday 16th December 2016
 - Closure from 1pm on Friday 23rd December 2016 to 9am on Wednesday 4th January 2017.
- Consideration was given to the merits of potential co-option to Management Committee but it was agreed that it would be more appropriate at present to allow the new Committee to settle and mature before actively seeking any co-options.
- The quarterly maintenance report was considered and the following noted:
 - Performance is above targets in almost all areas and staff were congratulated for this, particularly the Right First Time levels.
 - Spend against budget was slightly up for empty homes but below in other categories
 - Cyclical and planned works were progressing through the current quarter
 - Discussion was held relating to the StrathFor joint procurements and it was noted that the independent report regarding these was to be considered by the StrathFor Directors this coming Friday.
- The quarterly Development report was considered and the following noted:
 - That a programme of approximately 20 new Forth homes per year was being proposed for the SHIP (Strategic Housing Investment Plan) for the period 2017 to 2022.
 - That progress regarding Raploch 4b has been very slow due to issues relating to contaminated soil. Staff therefore assessed that there is a real risk that Forth will fail to achieve agreed spend on this development this year. Committee therefore agreed to approach the next SHIP Review Group with a proposal that our grant allocation for 2016/17 be redirected to the Johnston Avenue site.

- That progress with the schemes on site at Cultenhove and Dunblane has been good and first handovers at Cultenhove are expected next month.
- The Committee Members Code Of Conduct was reconsidered and all Committee Members signed up to date declaration forms confirming their adherence to the code.
- The Staff Safety Policy was updated to cover steps to be taken following a suspected contamination by blood or body fluids.

John Cameron

29/9//16